******PAHMA 2023 SPRING TRAINING (ERIE)**

**WHEN: WEDNESDAY APRIL 19th, 2023**

**WHERE: H∙A∙N∙D∙S, 100 Boston Store Place - Erie, PA 16501**

**WHO SHOULD ATTEND** ALL LEVELS OF EXPERIENCE and years of service for Management, Maintenance, Service Coordinators and on-site staff.

**WHAT’S INCLUDED \*** Fair Housing Training (half-day)

\* Dealing with Difficult People

\* Property Manager / Service Coordinator Relations

\* Continental Breakfast

\* Lunch Salad & Sandwich Bar

\* Refreshments & Pastries

**FAIR HOUSING *– NEWLY UPDATED COURSE!***  Violations could be the biggest disasters waiting to happen to your property and YOU! Stevewill provide a brief review of Fair Housing protected classes as well as discuss assistance animals, accommodating residents with allergies, residents who may pose a threat, Fair Housing and advertising, and Fair Housing testers. (3.5 hours of PA Real Estate Continuing Education Credits available – see registration form)

***Presenter:******Steve Chupinka, Academy of Real Estate Careers:*** *Steve is a Real Estate Broker, Manager, Educator and Developer. Licensed since 1995 – Real Estate Educator and Real Estate Consultant since 2006. His areas of specialties include Pre-License, Broker Students, Continuing Education, Fair Housing, Diversity & Inclusion, General Real Estate Studies, Property Management and Maintenance.*

**DEALING WITH DIFFICULT PEOPLE** **&** **PROPERTY MANAGER & SERVICE COORDINATOR RELATIONS**

Dealing With Difficult People: We will discuss tips and techniques for working with difficult tenants as well as co-workers effectively. Part 2: Interactive Panel Discussion: When Property Managers and Service Coordinators work together effectively, it increases productivity, profitability and it’s the right thing to do for our residents.

***Presenter: Steve Chupinka, Academy of Real Estate Careers***

***Panel discussion includes Steve Chupinka, Eric Graham, CJ Management & Sheila Goode, Beaver County Housing Authority***

**Schedule Wednesday, April 19TH, 2023**

**8:00 AM** Registration

**8:30 AM** Fair Housing

**Noon** Lunch (Included)

**1:00 PM** Difficult People; Property Manager / Service Coordinator Relations

**SEATING IS LIMITED… REGISTER TODAY!**

**DISCOUNTED EARLY-BIRD PRICE thru APRIL 5TH**

*(Price increases starting 4/6/23)*

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**[HANDS Boston Store Place](https://www.google.com/maps/place/100%2BBoston%2BStore%2BPl%2C%2BErie%2C%2BPA%2B16501/%4042.1275929%2C-80.0849423%2C17z/data%3D%213m1%214b1%214m6%213m5%211s0x882d7fe4920b8aaf%3A0x8a37d5c82f896358%218m2%213d42.1275929%214d-80.0849423%2116s/g/11hcd9070w)**

**[CTRL Click for Directions](https://www.google.com/maps/place/100%2BBoston%2BStore%2BPl%2C%2BErie%2C%2BPA%2B16501/%4042.1275929%2C-80.0849423%2C17z/data%3D%213m1%214b1%214m6%213m5%211s0x882d7fe4920b8aaf%3A0x8a37d5c82f896358%218m2%213d42.1275929%214d-80.0849423%2116s/g/11hcd9070w)**

**PARKING**: Metered street parking or parking garage

Garage is located at 712 Peach Street and is adjacent to Gannon University. The garage offers hourly parking ranging from $4.00 for the first hour up to a daily maximum of $10.00. This garage can be accessed via one entrance on Peach Street and one exit on West 7th Street. Maximum vehicle height is 6 feet 11 inches.
[CTRL Click for Directions](https://maps.google.com/maps?q=712+Peach+Street+erie+pa&hl=en&ll=42.127241,-80.085998&spn=0.012143,0.01929&sll=42.133001,-80.085547&sspn=0.012141,0.01929&vpsrc=0&hnear=712+Peach+St,+Erie,+Pennsylvania+16501&t=m&z=16) (For Availability [CTRL Click](https://erieparking.com/find-parking-locations/garages/lease-parking-available/))

Those who utilize the garage can enter the Boston Store from the West entrance located directly across Peach Street from the garage.

**WHEN: WEDNESDAY APRIL 19TH, 2023**

**WHERE: H∙A∙N∙D∙S 100 Boston Store Place - Erie, PA 16501**

**Management Company:** Click or tap here to enter text.

**Contact Person / Property Name**: Click or tap here to enter text.

**Business Address**: Click or tap here to enter text.

**Business Phone:** Click or tap here to enter text. **E-Mail:** Click or tap here to enter text.

**SPECIAL NEEDS**: Click to enter special accommodations or dietary needs.

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| **F**ull **Name of Attendees** (use 2nd sheet if needed) | **Email address** (Required for registration) | **√ for CEC** |
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**Email / Fax / Mail Registration & Payment prior to APRIL 5TH to Guarantee Early-Bird Rates**

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| --- | --- | --- | --- | --- | --- | --- |
|  | **Enter Total # of Attendees Above** | **EARLY-BIRD Thru 4/5/23** | **ENTER EARLY-BIRD TOTALS** |  |  **REGISTRATION AFTER 4/5/23** | **ENTER TOTAL AFTER 4/5/23** |
| ***PAHMA Members*** | Enter here | $199 ea | $ Enter here | $224 ea | $ Enter here |
| ***NON-Members\**** | Enter here | $299 ea | $ Enter here | $324 ea | $ Enter here |
| ***Real Estate CECs*** *(3.5 Hrs. Fair Housing)* | Enter here | $25 ea | $ Enter here | $30 ea | $ Enter here |
| ***ENTER GRAND TOTAL DUE (Early-Bird Rates):*** | $ Enter here | ***ENTER GRAND TOTAL DUE (if after 3/22/23):*** | $ Enter here |

*\*ATTENTION NON-MEMBERS: SAVE $100 for EACH attendee! Visit our website at www.pahma.org/membership/ for information on becoming a member.*

**CANCELLATION POLICY**: no refunds will be given for cancellations within seven days of the event or for registrants who fail to attend. policy may be waived if cancellation is due to “force majeure” reasons. all cancellation requests must be made in writing to: pahma, po box 486, Oakmont, pa 15139 or to info@pahma.org

**FOR YOUR COMFORT**: since room temperatures are difficult to regulate to everyone’s satisfaction, layered clothing is strongly recommended

**EVENT ETIQUETTE**: all attendees are required to abide by the Event Etiquette and Standards of Behavior Policy which can be found on our website

**IN THE EVENT OF SPEAKER CANCELLATION**: pahma reserves the right to substitute the speaker/topic and/or reschedule the training.

**FOR CHECKS:** Make payable to **PAHMA** and send to: **PO Box 486, Oakmont, PA 15139-0486 (NEW ADDRESS! Please update your files)**

**FOR CREDIT CARD PAYMENTS:** Complete below & **EMAIL** (secure VPN) to info@pahma.org or **FAX** to Marianne at (412) 927-2631

Total amount of charge: **$** Click to enter text.

Name as it appears on the card: Click to enter text. Credit Card Number: Click to enter text.

Expiration Date: Click to enter text. Billing ZIP Code: Click to enter text. CVC Code: Click to enter text.

Email Address for Receipt: Click to enter text.

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**WHERE: H∙A∙N∙D∙S, 100 Boston Store Place - Erie, PA 16501**

*with the* ACADEMY OF REAL ESTATE CAREERS, LLC

110 Whitaker Way, Suite A, Whitaker, PA 15120

(412) 461-3006 Fax (412) 461-3008

[www.academyofrealestatecareers.com](http://www.academyofrealestatecareers.com)

***CONTINUING EDUCATION ACCREDITATION ENROLLMENT AGREEMENT***

**NAME** (As it appears on license)**:** Click or tap here to enter text.

**FULL ADDRESS:** Click or tap here to enter text.

**PHONE** (work): Click or tap here to enter text. (cell): Click or tap here to enter text.

**EMAIL**: Click or tap here to enter text.

**BROKER/AGENCY**: Click or tap here to enter text.

**REAL ESTATE LICENSE #** (Required <http://www.licensepa.state.pa.us>)**:** Click or tap here to enter text.

**CONTINUING EDUCATION CREDIT(S):**

 **FAIR HOUSING UPDATES** **3.5 Hours** Continuing Education Credits

 Location: 100 Boston Store Place, Erie PA 16501

 Date: April 19, 2023

**FEE $25.00 If Paid By APRIL 5, 2022** ($30.00 *after* April 5, 2023)

REFUND POLICY: Courses are non-refundable. If scheduled courses are cancelled (not postponed) by Academy of Real Estate Careers, fee will be refunded.

***I HAVE READ AND AGREE TO THE TERMS OF THIS APPLICATION****:*

***SIGNATURE****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* ***DATE:***Click or tap here to enter text.

**ATTENTION Important Update on CEC Certificates:** PA has “gone green” & trainers will no longer generate individual CEC certificates unless you are selected for audit. Contact PAHMA or the trainer directly if you are notified of an audit.

Keep a copy of this form in your file to track your completed CEC.

[ ]  **CHECK HERE** if payment included on PAHMA registration form. Otherwise, see below for payment instructions:

**FOR CHECKS:** Make payable to **PAHMA** and send to: **PO Box 486, Oakmont, PA 15139-0486 *(NEW ADDRESS! Please update your files)***

**FOR CREDIT CARD PAYMENTS:** Complete below & **EMAIL** (secure VPN) to info@pahma.org or **FAX** to Marianne at (412) 927-2631

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***Photo ID is required on day of sign in***