

Employment Opportunity Posting

Management Co.:	NDC Asset Management LLC
Position Available:	Maintenance Superintendent
Available:	Immediately
Location:	West Middlesex, PA
Job Description:	Position is for a full time/40 hour per week Maintenance Superintendent for a 128 unit Conventional and Section 8 apartment community.
Essential Duties:	Duties include apartment turnover which includes, but not limited to, cleaning appliances, spackle, paint, caulking. Maintain interior and exterior. Remove snow and ice. Trash removal. On call for emergency maintenance. Additional information will be provided at interview.
Qualifications:	HVAC experience, dry wall, electrical and plumbing knowledge required. Must pass criminal background check and employment drug screen.
Compensation:	\$15.00 - \$19.00 per hour
Benefits:	Health, Vision, Dental, 401k, Life & LTD, Paid time off
Apply:	Send Resumes to: bmakowski@ndcassetmanagement.com Beth Makowski Regional Manager NDC Asset Management LLC