

Volunteer Application

NAME: _____

MANAGEMENT COMPANY: _____

PHONE: _____

PROPERTY NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP CODE: _____

E-MAIL: _____

PLEASE CHECK YOUR INTEREST

- MARKETING & MEMBERSHIP COMMITTEE
- WEBSITE COMMITTEE
- ANTI-BULLYING OUTREACH COMMITTEE
- AWARDS COMMITTEE
- ADVOCACY OUTREACH COMMITTEE
- SPECIAL PROJECT COMMITTEE
- EVENT REGISTRATION TABLE
- EVENT EVALUATION
- DECORATING COMMITTEE

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DEAR MEMBERS,

PAHMA IS LOOKING FOR VOLUNTEERS TO SERVE ON COMMITTEES AND AT EVENTS THIS COMING YEAR. TAKE A LOOK AND SEE WHERE YOU FIT IN:

**MARKETING & MEMBERSHIP
WEBSITE
ANTI-BULLYING OUTREACH
AWARDS
ADVOCAY OUTREACH
SPECIAL PROJECTS
EVENT REGISTRATION
EVENT EVALUATION
DECORATING COMMITTEE**

IF YOU ARE INTERESTED IN SHARING YOUR TIME AND KNOWLEDGE, PLEASE FILL OUT THE APPLICATION AND DROP IT OFF AT THE REGISTRATION TABLE, OR SEND IT TO:

**PAHMA
PO Box 199
Glenshaw, PA 15116**

412-445-8357
info@pahma.org

*Thank you
for your time & talent*

*PAHMA Board of Directors
Connie Buza, President*



P A H M A

Educating and Supporting the Affordable Housing Industry

Volunteer Opportunity

Get Involved - Share your time



www.pahma.org



PAHMA is a non-profit organization that was formed in 1986 by representatives of the Housing and Urban Development (HUD) Pittsburgh Area Office and several management agents. The purpose of the organization is to provide a medium for the exchange of information and ideas between HUD and the industry, to enable management agents to solve common problems, and to facilitate communications between management agents and the affordable housing regulatory agencies, including HUD and the Pennsylvania Housing Finance Agency (PHFA).

Membership in PAHMA is open to owners and management agents of affordable housing and others who support the purpose of the organization. Membership dues are nominal and are paid annually. PAHMA is growing steadily with over 100 management or ownership entities that are members in the association.

PAHMA is administered and operated by an entirely volunteer Board of Directors. As a volunteer, non-profit association, PAHMA is able to offer conferences and seminars at a substantial discount. These conferences also provide an opportunity for networking between the industry, HUD, PHFA staff, and other regulatory agencies.

Volunteer Opportunities

MEMBERSHIP & MARKETING COMMITTEE

Goals:

1. Increase General Membership.
2. Increase awareness of PAHMA within the Affordable Housing Industry.

Duties:

1. Develop marketing strategies and materials to increase general membership.
2. Identify affordable housing providers that would benefit from PAHMA membership.
3. Assist in marketing PAHMA conferences and seminars via:

Vendor development
Prizes for drawings
Give-away/Promotional items

WEBSITE COMMITTEE

Goals:

1. Create/update a cyberspace presence for PAHMA's existing members for:
 - Industry news and updates
 - PAHMA news and updates
 - Conference registrations
 - Membership renewals
2. Create/update a cyberspace marketing tool that provides membership information and applications for new memberships.

Duties:

1. Assist Website Administrators with projects.

ANTI-BULLYING OUTREACH

Goals:

1. Define behaviors preventing the enjoyment of properties by the residents.
2. Develop a plan to effectively handle the issues.

Duties:

1. Attend quarterly meetings.
2. Volunteer at the Fall Conference Vendor booth.

DECORATION COMMITTEE

Assist with decorations for Fall Conference.

REGISTRATION TABLE

Assist with registration at trainings, seminars and conferences.

AWARDS COMMITTEE

Goals:

1. Recognize member properties and staff that maintain the highest standards.
2. Develop an annual competition to determine the best performers in specific categories.

Duties:

1. Establish categories and criteria for rating properties to be judged.
2. Administer annual "Platinum Awards" competition from application through judging.

ADVOCACY OUTREACH COMMITTEE

Goals:

1. Provide information on how to engage with legislators to promote affordable housing.
2. Provide information regarding legislative issues facing the industry.
3. Address other items as may be directed by the Board of Directors.

Duties:

1. Create and supply sample materials to assist members in recruiting residents, site staff, and other partners in engaging legislators and promoting affordable housing.
2. Maintain an archive of PAHMA's industry advocacy and outreach.
3. Provide members with an overview of issues facing our industry.
4. Provide members with information on advocacy and outreach performed by national partners such as NAHMA, NLHA (National Leased Housing Association), etc.

SPECIAL PROJECTS COMMITTEE

Committees are created by the Board of Directors "as needed" that will provide additional value for PAHMA members.

EVENT EVALUATION

Duties:

1. Assist the Program Planning Board sub-committee in collecting and compiling evaluations.
2. Gather ideas for future conference topics from membership.
3. Maintain a database of successful presenters for possible future events.