

Employment Opportunity Posting

Management Co.:	EHDOC
Position Available:	Maintenance Technician
Available:	Immediate
Location:	Pittsburgh
Job Description:	Perform routine maintenance procedures for an 80 unit senior high rise in accordance with the policies and procedures set forth. Carry our tasks assigned by the Community Manager as deemed necessary to meet the needs of the community.
Essential Duties:	<p>Follow the preventive maintenance program, keep appropriate records and perform scheduled inspections on the building, using the appropriate forms provided by the company.</p> <p>Respond to resident maintenance requests within a reasonable time period (usually less than 24 hours after notification)</p> <p>Make appropriate repairs or implement preventive maintenance actions.</p> <p>Carry out safety programs and emergency procedures that include, but are not limited to fire prevention, building security, grounds, snow removal and control of all safety hazards, the objective being the removal of such hazards.</p> <p>Be on 24/7 on call for emergencies.</p> <p>Maintain the grounds, shrubs, trees, walks.</p> <p>Preform unit turn as residents move out.</p>
Qualifications:	<p>A Basic Universal License is preferred. Two (2) years of experience in basic building maintenance is preferred Understanding for the different and varying circumstances associated with seniors and persons with physical challenges.</p> <p>Good Verbal and Written language skills.</p>
Compensation:	Based on Union Contract
Benefits:	Based on Union Contract
Apply:	Send Resumes to: Laura Tomlinson - ltomlinson@ehdoc.org