



# HUD OCCUPANCY TRAINING

**WHO SHOULD ATTEND:** This class will provide intermediate level training for your staff on qualifications, processing tenant applications, and re-certifications so you will have confidence that your next MOR will be finding free.

## Schedule:

8:00 AM Registration/Light Breakfast  
8:30 AM Training Session Begins  
12:00 PM Lunch (Included)  
1:00 PM Training Continues  
4:00 PM Q&A/Wrap Up

## EARLY-BIRD DISCOUNT THROUGH MARCH 4<sup>th</sup>

PAHMA Member: \$199  
Non-Members: \$299

Price Increase of \$25 on March 5<sup>th</sup>

**Tuesday, March 26, 2019**

Doubletree by Hilton, Pittsburgh-Cranberry  
910 Sheraton Drive, Mars, PA 16046

## OVERNIGHT ACCOMMODATIONS:

Contact Tom at [tkvederis@doubletreecranberry.com](mailto:tkvederis@doubletreecranberry.com)  
(724-776-6900 Sales Office)

For best rate, contact Tom by February 28<sup>th</sup>



- MORNING:** OVERVIEW OF PREVAILING DOCUMENTS FOR APPLICANTS AND RECERTIFICATION.  
Income calculations – Interpreting 3<sup>rd</sup> Party verifications – Best Practices –  
Calculating earned income, unearned income and income from assets as well as  
calculating asset value.
- AFTERNOON:** Avoiding / Responding to MOR findings and Interpreting the HUD 9834 report.
- WRAP UP:** Open session time for Questions and Answers.

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ARE YOU SHY? DON'T LIKE TO ASK QUESTIONS IN A CROWD?  
Be sure all your questions get answered during the training.

Questions will be accepted in advance – help us to narrow in on the answers that you need.  
Send to [info@pahma.org](mailto:info@pahma.org) by Thursday, February 28<sup>th</sup>.

**Meet our Speaker:** Christine Bennett-Martin is the President of Bennett Martin Consulting. She has been in the affordable housing industry nearly 19 years; spending almost 7 years in the private sector reviewing resident files prior to move-in and specialized in reviewing files during the acquisition/rehab process. The last 12 years Christine had worked with the Ohio Housing Finance Agency as a Training and Technical Assistance Manager. Christine served as the Contract Administrator for OHFA conducting annual Management Occupancy Reviews. Christine had conducted national webinars on industry topics for both National Association of Home Builders and the National Affordable Housing Management Association. She has spoken at the National Council of State Housing Agency's Housing Finance Institute and their Credit Connect Conferences. Articles by Christine have appeared in Units Magazine, the National Association of Housing Builders (NAHB) Updates, The Credential, and the Ohio Finance Agency Quarterly Updates. Christine holds the AHM, FHC, HCCP, SCHCM, TaCCS, and is the Spectrum Training Award Recipient. Christine is also a member of the National Association of Home Builder's HCCP Board of Governors and the SHCM Special Advisory Committee for the National Affordable Management Association and she is an immediate past member of the National Compliance Professional (NCP) Advisory Board.

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