



# HUD Occupancy Training: Refresher & Challenges

## Two Locations — Pittsburgh OR Erie!

**WHO SHOULD ATTEND: ALL LEVELS OF SITE STAFF.** This one day seminar provides an understanding of the basics of HUD Occupancy and then plunges into the more complicated challenges you may encounter.

**ATTENDEES ARE ENCOURAGED TO BRING THEIR HUD HANDBOOK AND RECENT TSP** for reviewing throughout the day

Questions accepted in advance: send to [info@pahma.org](mailto:info@pahma.org) by Friday, February 23rd

### Morning: HUD Occupancy Refresher

- Who's in the Room?
- Find it in the Handbook
- Eligibility: Who qualifies for my project?  
Who qualifies for my program? Eligibility Mini-Quiz
- Application Process
- Income and Assets
- Putting It All Together: Eligibility Income
- Allowances and Adjusted Income
- Putting It All Together: Adjusted Income

### Afternoon: HUD Occupancy Challenges

- Putting It All Together: Calculating Rent
- Annual Recertification and Interim Adjustments
- Terminations: Assistance versus Tenancy
- Criminal Background: Applicants vs Residents
- New Rules and Guidance:  
Streamlining, VAWA, Nuisance Ordinances, LEP
- Is your TSP ready for an MOR?
- Big Changes Coming – What? When? How?

**SEATING IS LIMITED ... REGISTER TODAY!**

### **SCHEDULE** (times are approximate):

8:00 a.m.	Registration / Refreshments
8:30	Training Begins
10:15	Break
Noon	Lunch (included)
1:00	Training Resumes
2:45	Break
4:15	Q&A / Wrap Up

### **EARLY-BIRD PRICING through March 7th:**

<b>PAHMA Member:</b>	<b>\$199.00</b>
<b>Non-Member:</b>	<b>\$299.00</b>

**Price Increase of \$25 March 8th**

### **PITTSBURGH Training Info:**

**Wednesday, March 21, 2018**

Doubletree by Hilton, Pittsburgh-Cranberry  
910 Sheraton Drive, Mars, PA 16046

Overnight Accommodations: 724 776-6900 / 1-800-222-8733  
or online:

[http://doubletree.hilton.com/en/dt/groups/personalized/P/PITMADT-OCC-20180320/index.jhtml?WT.mc\\_id=POG](http://doubletree.hilton.com/en/dt/groups/personalized/P/PITMADT-OCC-20180320/index.jhtml?WT.mc_id=POG)

Special PAHMA Group Rate Until Midnight February 27th

### **ERIE Training Info:**

**Thursday, March 22, 2018**

Sheraton Erie Bayfront Hotel  
55 West Bay Drive, Erie, PA 16507

Overnight Accommodations: 814-454-2005  
or online:

<https://www.starwoodmeeting.com/events/start.action?id=1801034110&key=14F09421>

Special PAHMA Group Rate Until Midnight February 19th



**Speaker: Gwen Volk, INFOCUS, Inc.**



Since 1984, Gwen Volk has assisted owners, agents, and on-site staff in navigating the programs that provide housing for low and moderate income families. Her experience includes 16 years as VP and CEO for a Midwest property management company and 13 years as compliance director for a Dallas firm overseeing LIHTC, tax-exempt bond, HOME, and Section 8 compliance on more than 50 properties in 11 states. Through Gwen Volk INFOCUS, Inc., she has provided HUD and Tax Credit training and consulting in 36 states. Gwen has twice served on NAHMA's board of directors and chaired its Fair Housing and Training & Education committees. Since 2009 she has been a member of IREM's Federal Housing Advisory Board. She serves on the SHCM Technical (Exam) Committee and is the current chair of the SHCM Advisory Committee. She holds the CPM, NAHP-e, SHCM, HCCP, CPO, FHC and RAM designations and is a NAHMA-certified trainer for the CPO, FHC and ACPO courses. Gwen is an informative and engaging instructor who uses an active learning approach.

### **EDUCATING AND SUPPORTING THE AFFORDABLE HOUSING INDUSTRY**

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