

PAHMA is a non-profit organization that was formed in 1986 by representatives of the Housing and Urban Development (HUD) Pittsburgh Area Office and several management agents. The purpose of the organization is to provide a medium for the exchange of information and ideas between HUD and the industry, to enable management agents to solve common problems, and to facilitate communications between management agents and the affordable housing regulatory agencies, including HUD and the Pennsylvania Housing Finance Agency (PHFA).

Membership in PAHMA is open to owners and management agents of affordable housing and others who support the purpose of the organization. Membership dues are nominal and are paid annually. PAHMA is growing steadily with over 100 management or ownership entities that are members in the association.

PAHMA is administered and operated by an entirely volunteer Board of Directors. As a volunteer, non-profit association, PAHMA is able to offer conferences and seminars at a substantial discount. These conferences also provide an opportunity for networking between the industry, HUD, PHFA staff, and other regulatory agencies.

Dear Members,

PAHMA is looking for volunteers to serve on committees and at events this coming year. Take a look and see where you fit in:

1. Marketing and Membership
2. Website
3. Anti-Bullying Outreach
4. Awards
5. Special Projects
6. Event Registration / Evaluation
7. Decorating Committee

If you are interested in sharing your time and knowledge, please fill out the application inside and drop it off at the registration table, or send it to:

PAHMA
PO Box 199
Glenshaw, PA 15116

412-445-8357
info@pahma.org

*Thank you
for your time & talent*

*PAHMA Board of Directors
Connie Buza, President*



P A H M A

Educating and Supporting the Affordable Housing Industry

*Volunteer
Opportunity*

.....
*Get
Involved*

Share your time



www.pahma.org

Volunteer Opportunities

MARKETING AND MEMBERSHIP COMMITTEE

Goals:

1. Increase General Membership.
2. Increase awareness of PAHMA within the Affordable Housing Industry.

Duties:

1. Develop marketing strategies and materials to increase general membership.
2. Identify affordable housing providers that would benefit from PAHMA membership.
3. Assist in marketing PAHMA conferences and seminars via:
 - Vendor development
 - Prizes for drawings
 - Give-away/Promotional items.

WEBSITE COMMITTEE:

Goals:

1. Create/update a cyberspace presence for PAHMA's existing members for:
 - Industry news and updates
 - PAHMA news and updates
 - Conference registrations
 - Membership renewals.
2. Create/update a cyberspace marketing tool that provides membership information and applications for new memberships.

Duties:

Assist Website Administrators with projects.

ANTI-BULLYING OUTREACH

Goals:

1. Define behaviors preventing the enjoyment of properties by the residents.
2. Develop a plan to effectively handle the issues.

Duties:

1. Attend quarterly meetings.
2. Volunteer at the Fall Conference Vendor booth

DECORATING COMMITTEE:

Assist with decorations for Fall Conference

AWARDS COMMITTEE

Platinum Awards

Goals:

1. Recognize member properties and staff that maintain the highest standards
2. Develop an annual competition to determine the best performers in specific categories.

Duties:

1. Establish categories and criteria for rating properties to be judged
2. Administer annual "Platinum Awards" competition from application through judging.

SPECIAL PROJECT COMMITTEES

Goals:

1. Provide clear direction for members to remain in compliance with ever-changing HUD rules and regulations.
2. Provide additional value for PAHMA members.
3. Training development & planning.
4. Address any other issues as may be required at the direction of the Board.

Duties:

Committees are created on an "as needed" basis to develop material and procedures for member use.

Such as: Pet Policy
HIPPA
QWHARA
Occupancy and Selection Plans
Screening and Eviction Criteria
New HUD Lease Review
Energy Conservation Plans, and
REAC Checklist.

REGISTRATION TABLE:

Duties:

Assist with registration at Seminars and Conferences.

EVENT EVALUATION:

Duties:

1. Assist the Program Planning Board sub-committee in collecting and compiling evaluations.
2. Gather ideas for future conference topics from the membership.
3. Maintain a database of successful presenters for possible future events.

Volunteer Application

Name: _____

Management Company: _____

Phone: _____

Property Name: _____

Address: _____

City: _____

State: _____ Zip: _____

E-Mail _____

Marketing and Membership Committee

Website Committee

Anti-Bullying Outreach

Decorating Committee

Awards Committee

Special Projects Committee

Registration Table

Event Evaluation

Board Members

Connie Buza, President

Tricia Braniff, Vice President

Bob Easley, Secretary

W. Reid Howe, Treasurer

Julie Walker, Assistant Secretary

Tamara Jones, Assistant Treasurer

Charles Scalise, Past President

Ethel Renna

Carol Krusey

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Randy Walker

Jay Daugherty, CPA

Ali Tomich, PHFA Liaison

Brian Murray, HUD Liaison