

PAHMA is a non-profit organization that was formed in 1986 by representatives of the Housing and Urban Development (HUD) Pittsburgh Area Office and several management agents. The purpose of the organization is to provide a medium for the exchange of information and ideas between HUD and the industry, to enable management agents to solve common problems and to facilitate communications between management agents and the affordable housing regulatory agencies, including HUD and the Pennsylvania Housing Finance Agency (PHFA).

PAHMA is administered and operated by an entirely volunteer board of directors. Membership consists of about 100 management or ownership entities that pay annual nominal dues. Board members are elected by the members. Membership is open to owners and management agents of affordable housing and others who support the purpose of the organization.

As a volunteer, non-profit association, PAHMA is able to offer conferences and seminars at a substantial discount. These conferences also provide an opportunity for networking between the industry, HUD and PHFA staff.

Dear Members,

In the Spring of 2009, we will be asking for volunteers on the following Committees:

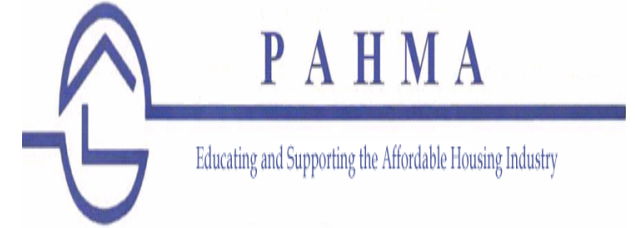
1. Marketing and Membership
2. Website
3. Platinum awards
4. Special Projects
and
5. Registration table and help sub-committee at conferences

If you are interested in sharing your time and knowledge, please fill out the application inside and drop it off at the registration table or send this form to:

PAHMA
2275 Swallow Hill Road
Building 200
Pittsburgh, PA 15220

*Thank you for your
time*

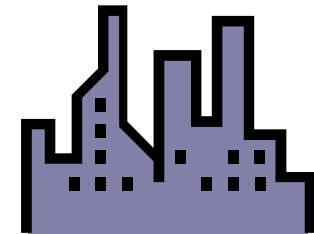
*Ethel Renna
President*



*Volunteer
Opportunity*

.....
*Get
Involved*

Share your time



Volunteer Opportunities

MARKETING AND MEMBERSHIP COMMITTEE:

Julie Walker (chair) Connie Buza, Bob Easley, Jane Miller, Carol Krusey

Goals: **1.** Increase General Membership

2. Increase awareness of PAHMA within the affordable housing industry.

Duties...1 Develop marketing strategies and materials to increase general membership. **2.** Identify affordable housing providers that would benefit from PAHMA membership. **3.** Lead and/or assist in marketing PAHMA conferences and seminars via:

1. Vendor development
2. Prizes for drawing
3. Give-aways items

WEBSITE COMMITTEE:

Ron Miller (chair) Chuck Scalise, Kris Kichty, Tammy Jones

Goals: **1.** Create/update a cyberspace presence for PAHMA's existing members for....**a.** Industry news and updates **b.** PAHMA news and updates **c.** Conference registrations **d.** Membership renewals

2. Create/update a cyberspace marketing tool that provides membership information and applications for new memberships

Duties: **a.** Develop website **b.** .Maintain and update content on website.

PLATINUM AWARDS COMMITTEE

Connie Buza (co-chair), Carol Krusey (co-chair) , Brenda Wells, Jane Miller

Goals: **1.** Recognize member properties that maintain the highest standards. **2.** Develop an annual competition to determine the best properties in specific categories.

Duties... 1. Establish categories and criteria for rating properties to be judged. **2.** Administer annual "Platinum Awards" competition from application through judging.

SPECIAL PROJECT COMMITTEE:

Goals: **1.** Provide clear direction for members to remain in compliance with ever-changing HUD rules and regulations. **2.** Provide additional value for PAHMA members. **3.** Address any other issues as may be required at the direction of the Board.

Duties: Committees are created on an "as needed" basis to develop material and procedures for member use.Current (and Previous Committees).....Pet Policy, HIPPA, QWHARA, Occupancy and Selection Plans, Screening and Eviction Criteria, New HUD Lease Review, Energy Conservation Plans and REAC Checklist.

REGISTRATION TABLE:

Duties: Assist with registration at Seminars and Conferences.

EVENT EVALUATION:

Duties 1. Assist the Program Planning Board sub-committee in collecting and compiling evaluations.

2. Gather ideas for future conference topics from the membership. **3.** Maintain a database of successful presenters for possible future events.

Volunteer Application

Name: _____

Management Company: _____

Phone: _____

Property Name: _____

Address: _____

City: _____

State: _____ Zip: _____

E-Mail _____

Marketing and Membership Committee

Website Committee

Platinum Awards Committee

Special Projects committee

Event Evaluation

Registration Table

Board Members

Ethel Renna
Charles Scalise
Bob Easley
W. Reid Howe

Julie Walker
Liane Laughlin
Kris Kichty
Tamara Jones

Connie Buza
Shileen Haswell
Carol Krusey

Lisa Jennings
Eric Harvey
Ron Miller

Brenda Wells
Jane Miller,
HUD Liaison